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| **GRANT APPLICATION FOR**  **HISTORICALLY BLACK COLLEGES AND UNIVERSITIES** | | | | |
| **IMPLEMENTATION STRATEGY AND TIMETABLE FORM** | | | | |
| 1. **Name of Applicant Institution:**   **University of Arkansas at Pine Bluff** - **Year One: 2022-2023** | | 1. **Activity Title**:   Tutoring, counseling, and student service programs designed to improve academic success… Component 3: Career Preparation **(Allowable 6)** | | |
| 1. **Specific Tasks to be Completed** | 1. **Primary Participants** | 1. **Methodologies Involved** | 1. **Tangible Results** | 1. **Timeline**   **Start/End** |
| **Objective 1**  To provide academic assistance for career success to a minimum of 100 students each year beginning October 1, 2022, above the summer 2022 baseline of 0 students assisted. |  |  |  |  |
| * 1. Employ advisor(s)/counselor(s). | Vice Chancellor  Assoc Vice Chancellor | Advertise to fill the position. | Position filled. | October 2022-December 2022 |
| * 1. Develop a comprehensive plan. | Advisors  Counselors  Assoc Vice Chancellor  Vice Chancellor | Determine needs of students. | Guidelines, policies, and procedures completed and on file. | October 2022-January 2023 |
| * 1. Form advisory committee. | Vice Chancellor  Assoc Vice Chancellor  Advisors  Counselors | Identify faculty, staff, and administrators to serve on advisory committee. | Appropriate representation from academic areas. | October 2022-November 2022 |
| * 1. Determine students to be served. | Director  Advisor  Counselor | Conduct survey to determine number of students interested in pursuing advanced degrees or other career options. | Appointments for advisement will be scheduled with director and advisor. | November 2022-December 2022 |
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| **Objective 1 continued** |  |  |  |  |
| **1.5**  Establish a step-by-step process for each  student. | Director  Academic Department  Advisory Committee | Monitor activities of students and assist as needed. | Progress of each student served is documented. | December 2022-May 2023 |
| **1.6** Assist students who are currently interested  in seeking advanced degrees and various  options. | Director  Advisor  Counselor  Academic Department | Assess individual needs of students as determined by career goals. | Plan of action for each student is on file. | December 2022-February 2023 |
| * 1. Conduct formative and summative evaluations and modify processes as needed. | Director  Advisor  Counselor  Academic Department | Gather feedback from students, assess outcomes, and monitor results. | Plans modified as needed; amendment(s) made to procedures manual | December 2022-Ongoing |