

Create a LiveText e-Portfolio

Students have no limit on the amount or length of e-Portfolios created in LiveText. Some of their e-Portfolios are used for specific class projects or for program-wide purposes. They can also create e-Portfolios for professional purposes so they have a substantial, electronic document to show to potential employers.

- 1. Log in to your Instructor account at LT.
- 2. At the dashboard,
- 3. Select the LiveText Docs Tab.



4. At the Documents screen under the **My Work** tab, click the **New** button.

Documents



5. At the Create a Document screen, select an existing template or make a blank portfolio under either portfolio dropdown menu.



6. After a portfolio template has been selected, the right side of the screen displays the template outline. This gives you an idea of what sections come with the outline.

 University of Arkansas at Pine Bluff LiveText Assessments Courses 	Title:Blank PortfolioAuthor:Carter LambCreated on:September 6, 2005Modified on:March 19, 2009
 Lesson Plans Portfolios Blank Portfolio Working/Growth Portfolio Projects Training Templates 	-Template Outline Blank Portfolio Blank Page Blank Section
Cancel	Create Document

- 7. Click the Green **Create Document** Button.
- 8. Next, develop your Portfolio.

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