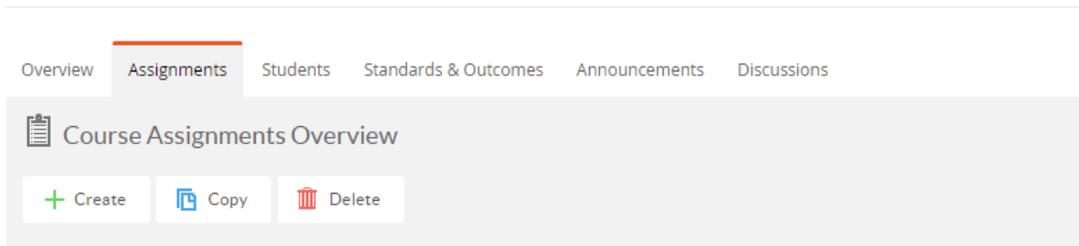




Creating an Assignment Aligned with a Standard for Accreditation

1. Log in to LiveText
2. Choose the active term (in this case SPRING SEMESTER 2016)
3. Choose a course in which you want to create an assignment tied to a standard
4. Choose the **Assignments** tab at the Course Main Page
5. Select the **Create** button



6. Give your new assignment a title and description
7. In the **Resources & Settings** section select the Show More button (on the right)

Assignment URL <https://c1.livetext.com/misk5/sso/ARUAPB436/assignment/1670086>

[Show More >](#)

Resources & Settings

Allow Livetext Documents

Allow External Files



[Show More >](#)

8. Next to the word Standards, select the **Attach** button
9. Under the Set Library drop down menu, select All Sets
10. Under the Set drop down menu, select appropriate accreditation set

Attach Standards & Outcomes to Assignment

Set Library: All Sets (1321) Set: [dropdown menu]

ACEN-2013-ASSOCIATE
ACEN-2013-BACCALAUREATE
ACEN-2013-DIPLOMA
ACEN-2013-DOCTORATE
ACEN-2013-MASTERS
ACEN-2013-PRACTICAL
ACEND-2012
ACF-2012
ACF-BAK-2010
ACJS-2014
ACOAM-2012
ACOTE-MAS-2006
ACOTE-MOT-2013
ACOTE-ODT-2013
ACOTE-OTA-2011
ACOTE-OTD-2006
ACPE
ACPE-2006
ACPE-2010
ACPE-2016

Search

11. Click the Search button
12. Check the box next to the Identifier that identifies the standard to be linked with the assignment
13. Select the **Attach** button
14. In the **Assessment section**, select the **Attach** button next to the word Rubrics (NOTE: you must have previously imported or created a rubric appropriate for assessment of the student learning outcome tied to this assignment)
15. Check the box next to the appropriate rubric and click the Attach button
16. Finish filling out the sections of the assignment
17. Click the green **Save Assignment** button.