



March 13, 2024

RE: Award Recommendation – RFP# UAPB A181 Executive Search Firm

The University of Arkansas Procurement division has received the official recommendation of award from the evaluation committee elected to review the proposals requested for UAPB A181 Executive Search Firm. The proposal's due date was December 15, 2023. The University received (3) three certified responses. All companies were interviewed on February 27, 2024. The evaluation process was completed March 13, 2024. Upon the results of the committee evaluation, the recommendation for award extends to Myers McRae.

Respectfully this letter of "Intent to Award" serves as notification that contract negotiations will commence between Myers McRae and the University of Arkansas at Pine Bluff. **A fully executed Purchase Order/Contract must be issued before starting any projects.**

The University of Arkansas encourages and appreciates the participation of our vendor community. We are thankful for the time and effort expended in responding to this RFP.

Best Regards,

Alisha Lewis

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