

Request for Qualifications – Architects Softball Pavilion

The University of Arkansas at Pine Bluff, in accordance with policies of the Board of Trustees, is soliciting responses from qualified architects for a new Softball Pavilion

PROJECT DESCRIPTION

The new Softball Pavilion will be located on the Torii Hunter Baseball and Softball Complex, northeast of the main UAPB campus in Pine Bluff, Arkansas.

Phase 1 of the Track and Soccer Stadium shall include a site development for Track and Filed activities. The design and location will support – all ground work with eight lane Mondo NCAA Track, as well as a track infield for 2 acres, and a small parking area located in the front.

New construction for the softball pavilion will have all elements included in design and construction of the athletic facility equivalent to Torii Hunter Baseball Complex. Some of the elements include but are not limited to:

- Locker Rooms
- Concession stand
- Media booth
- Coach's office
- Restrooms
- Equipment Storage

The new Softball Pavilion will expand and enhance campus infrastructure to better serve academic, athletic needs, and quality of life while providing equality of the competitive athletic facilities.

Architects and consultants will work with a general contractor/construction manager, and Facilities Management to advance campus master planning and design principles, as well as sustainability requirements (LEED Silver is baseline).

PROJECT COST

The total project cost is currently estimated at \$1.2 million. The Architects and consultants will work with Facilities Management and Athletics to advance campus master planning and design principles, as well as sustainability requirements. This will be funded by OCR and Davis-Bacon Wages must be included.

PREFERRED EXPERIENCE

1. Respondents should be familiar with and sensitive to NCAA and SWAC rules and regulations, and mindful of the partnerships established by each association.
2. Respondents should be able to communicate and associate with The University of Arkansas at Pine Bluff Partners (food service, technology, management, etc.)
3. Respondents should have experience with technology in relation to NCAA Division I Athletics in areas such as recruiting, building management, student-athlete academic development, and coaching staff assistance and efficiency.
4. In addition, respondents should have:
 - Recent, direct experience with projects of a similar scope and budget;
 - Demonstrated athletic facility planning at Division 1 level;
 - Qualifications and experience with similar institutional athletics projects, and
5. Respondents should demonstrate the capability to undertake and effectively manage a project of this size and complexity, including the availability of adequate resources (staff and facilities), including:
 - The ability to plan, cost, schedule, and manage a project of similar scope and budget;
 - Evidence of experience and qualifications for providing services to a public entity; and
 - Ability to collect, organize, synthesize, and communicate complex information in a timely manner.
6. Respondents should also show sensitivity to the goals and objectives of the strategic and physical master plans of the University and an understanding of the University's planning processes and development initiatives.

ANTICIPATED PROJECT SCHEDULE

Project schedule is currently under review. Interviews of shortlisted firms will take place early mid-August.

<i>Request for Qualifications (RFQ) issued</i>	<i>April 30, 2023</i>
<i>Statement of Qualification (SOQ) due</i>	<i>May 15, 2023</i>
<i>Interviews of shortlisted firms</i>	<i>May 18, 2023</i>
<i>Board of Trustees selection announced</i>	<i>TBD</i>
<i>Contract negotiations</i>	<i>TBD</i>
<i>Design starts</i>	<i>TBD</i>
<i>Construction starts</i>	<i>TBD</i>
<i>Project Complete</i>	

SUBMISSION

The deadline for responses is 1:00 pm local time on Monday, May 15, 2023.

All respondents will be notified of the results by EMAIL, so please provide accurate contact information.

Address eight (8) copies of responses to:

Alisha Lewis, Procurement Official
University of Arkansas at Pine Bluff
1200 N. University Drive
Administration Building-Office #102
Pine Bluff, Arkansas 71601

Statements of Qualification will be reviewed by a selection committee using a standardized Design Services Shortlist Evaluation form.

Format requirements:

Printed responses should be no larger than 8.5in x 11in, limited to 50 sheets maximum (100 pages), fully recyclable (i.e. no plastic covers, plastic tabs, etc.) and bound with glue, staples, or thread (i.e. perfect bound, saddle stitching, etc.). No metal or plastic coils allowed. Responses that do not meet these requirements will be disqualified.

Please send a digital copy of the response via email to lewisal@uapb.edu in addition to the printed booklets.

To avoid potential conflicts of interest, respondents should not communicate with university faculty or staff about this project. This document provides the relevant information for assembling a Statement of Qualifications. If you have urgent questions, you can send them via email to lewisal@uapb.edu.

Content requirements:

Include the information below and organize it in an easily accessible manner. You do not need to divide the response into chapters exactly matching the description below. **Responses that do not include the required licensure information will be disqualified.**

1. Proof of licensure or eligibility:

Architects: All firms shall be licensed, or eligible for licensure, in the State of Arkansas. Eligible firms not currently licensed in Arkansas must send a letter to the Arkansas State Board of Architects (501-682-3171/501-682-3172 fax) stating their intent to respond to an RFQ issued by the University of Arkansas at Pine Bluff. Please include project name, submittal date, and proof of valid NCARB certification in the letter. Consulting and joint venture firms are also required to be licensed by the Arkansas State Board of Architects. Notification to the State Board must be made PRIOR to responding to this solicitation and a **COPY OF EITHER A VALID ARKANSAS LICENSE OR THE LETTER OF INTENT TO THE STATE BOARD DESCRIBED ABOVE FOR ALL TEAM MEMBER FIRMS MUST BE INCLUDED WITH THE RESPONSE.** The final selected firm(s) will have 30 days to make application for corporate licensure after they are awarded the contract.

2. Organization chart for design team and all consultants
3. **Specific project experience** (within the past five years) with design of major collegiate athletics venues (see preferred experience, above)
4. **Specific project experience** (within the past five years) with using site design and landscape to integrate buildings into challenging sites
5. **List State and Federal Project experience**
6. Current office size, personnel description, and projected workload
7. Experience constructing projects under nationally-recognized sustainable rating systems
8. Experience with fully commissioned projects
9. Proof of current professional liability insurance coverage (\$1,000,000 minimum required)
10. List of projects currently under contract with state agencies or educational facilities
11. Statement of diversity in the workforce, if applicable
12. Certificate of women-owned or minority-owned business, if applicable
13. Davis -Bacon Wages will apply

PROFESSIONAL SERVICES REQUIRED

FEASIBILITY, ASSESSMENTS, GRAPHIC PRESENTATION, INTERIOR DESIGN, COST EVALUATION, SCHEMATIC DESIGN, DESIGN DEVELOPMENT, CONSTRUCTION DOCUMENTS, CONSTRUCTION ADMINISTRATION, AND PROJECT CLOSEOUT.