

**Request for Qualifications – Architects
Campus-Wide Video Surveillance and Security System Project**

The University of Arkansas at Pine Bluff, in accordance with policies of the Board of Trustees, is soliciting responses from qualified architects for the Campus Wide Video Surveillance and Security System Project.

PROJECT DESCRIPTION

The University of Arkansas at Pine Bluff seeks responses from qualified firms to provide architectural services for the consultation on replacement and installation of a video surveillance system and all components necessary throughout the campus UAPB in Pine Bluff, Arkansas.

A critical component of a comprehensive security plan is the utilization of video security systems, UAPB strives to enhance the quality of life of the cameras community by integrating the best practice of technology use for safety and security.

As part of UAPB's strategic plan, the goal is to modernize campus facilities and infrastructure to create an environment that is safe, accessible, and inviting to students, staff, faculty, alumni, and the greater community utilizing modern automated video analytics tools that are available today.

The selected firm will work with the Chief of Police and Public Safety, IT department and the Facilities Management for location and specifications of the project.

PROJECT COST

The total project cost is currently estimated at \$2.5 million. The Architects and consultants will work with the Facilities Management to advance campus master planning and design principles, as well as sustainability requirements.

ANTICIPATED PROJECT SCHEDULE

<i>Request for Qualifications (RFQ) issued</i>	<i>April 9, 2023</i>
<i>Statement of Qualification (SOQ) due</i>	<i>May 5, 2023</i>
<i>Interviews of shortlisted firms</i>	<i>May 15, 2023</i>
<i>Board of Trustees selection announced</i>	<i>May 25, 2023</i>
<i>Contract negotiations</i>	<i>TBD</i>
<i>Design starts</i>	<i>TBD</i>
<i>Construction starts</i>	<i>TBD</i>
<i>Project Complete</i>	<i>TBD</i>

SUBMISSION

The deadline for responses is 1:00 pm local time on Friday, May 5, 2023.

All respondents will be notified of the results by EMAIL, so please provide accurate contact information.

Address eight (8) copies of responses to:

Alisha Lewis, Procurement Official
University of Arkansas at Pine Bluff
1200 N. University Drive
Administration Building-Office #102
Pine Bluff, Arkansas 71601

Statements of Qualification will be reviewed by a selection committee using a standardized Design Services Shortlist Evaluation form.

Format requirements:

Printed responses should be no larger than 8.5in x 11in, limited to 50 sheets maximum (100 pages), fully recyclable (i.e. no plastic covers, plastic tabs, etc.) and bound with glue, staples, or thread (i.e. perfect bound, saddle stitching, etc.). No metal or plastic coils allowed. Responses that do not meet these requirements will be disqualified.

Please send a digital copy of the response via email to lewisal@uapb.edu in addition to the printed booklets.

To avoid potential conflicts of interest, respondents should not communicate with university faculty or staff about this project. This document provides the relevant information for assembling a Statement of Qualifications. If you have urgent questions, you can send them via email to lewisal@uapb.edu.

Content requirements:

Include the information below and organize it in an easily accessible manner. You do not need to divide the response into chapters exactly matching the description below. **Responses that do not include the required licensure information will be disqualified.**

1. Proof of licensure or eligibility:

Architects: All firms shall be licensed, or eligible for licensure, in the State of Arkansas. Eligible firms not currently licensed in Arkansas must send a letter to the Arkansas State Board of Architects (501-682-3171/501-682-3172 fax) stating their intent to respond to an RFQ issued by the University of Arkansas at Pine Bluff. Please include project name, submittal date, and proof of valid NCARB certification in the letter. Consulting and joint venture firms are also required to be licensed by the Arkansas State Board of Architects. Notification to the State Board must be made PRIOR to responding to this solicitation and a **COPY OF EITHER A VALID ARKANSAS LICENSE OR THE LETTER OF INTENT TO THE STATE BOARD DESCRIBED ABOVE FOR ALL TEAM MEMBER FIRMS MUST BE INCLUDED WITH THE RESPONSE.** The final selected firm(s) will have 30 days to make application for corporate licensure after they are awarded the contract.

2. Organization chart for design team and all consultants
3. **Specific project experience** (within the past five years) with Higher Education video surveillance using best practice
4. **Specific project experience** (within the past five years) with institutional-quality interior design and architecture, with particular emphasis on video surveillance system.
5. Current office size, personnel description, and projected workload
6. Experience constructing projects under nationally-recognized sustainable rating systems
7. Experience with fully commissioned projects
8. Proof of current professional liability insurance coverage (\$1,000,000 minimum required)
9. List of projects currently under contract with state agencies or educational facilities
10. Statement of diversity in the workforce, if applicable
11. Certificate of women-owned or minority-owned business, if applicable

PROFESSIONAL SERVICES REQUIRED

FEASIBILITY, ASSESSMENTS, GRAPHIC PRESENTATION, INTERIOR DESIGN, COST EVALUATION, SCHEMATIC DESIGN, DESIGN DEVELOPMENT, CONSTRUCTION DOCUMENTS, CONSTRUCTION ADMINISTRATION, AND PROJECT CLOSEOUT.