

# University of Arkansas at Pine Bluff

## Faculty/Staff Handbook

### Policy: **CHILDREN'S EDUCATION ACTIVITIES LEAVE**

Policy #: **9.16**

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If you are a full-time, benefits-eligible employee, you will receive eight hours of leave each calendar year to participate in, assist with or attend your children's educational activities. Unused children's educational activities leave may not be carried over to the next calendar year and you will not receive compensation for unused children's educational activities leave at retirement or when your employment with the University ends.

For the purposes of children's educational activities leave, "child" is defined as any person enrolled in an educational program for pre-kindergarten through grade twelve (preK-12) who is your natural child, adopted child, stepchild, foster child, grandchild, legal ward or for whom you are the legal guardian or act in any other legal capacity as a parent, or is over the age of eighteen and declared legally incompetent.

Prekindergarten means an educational and child development program that is designed to prepare children who are at least three (3) years of age for an academic kindergarten program.

Educational activities are defined as: parent-teacher conferences, your participation in school-sponsored tutoring, school-sponsored volunteer programs, field trips, classroom programs and academic competitions, and you're assisting with athletic, music or theater programs. Children's educational activities leave may not be used to attend sports activities.

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**Resource(s):** Act 1796 of 2007; Arkansas Code Ann. §21-4- 216

**Approved by:**

**Approval date:**

**Custodian:** Human Resources