

University of Arkansas at Pine Bluff

Faculty/Staff Handbook

Policy: **STEM BUILDING USE POLICY**

Policy #: **14.9**

University facilities exist for the primary purpose of serving a planned and scheduled program of educational activity. At times when not required in the regularly planned educational program, University facilities may be made available for extra-curricular use to colleges, departments, and other organizational units of the University; to organizations composed exclusively of faculty and staff; to organizations which exist solely for the benefit of the University; and to recognized student organizations with the approval of the faculty advisor.

University facilities under the law cannot be made available to other organizations for their own purposes. However, when a facility is in use neither for a regularly scheduled educational activity nor for an extra-curricular use by one of the University organizations listed above, the President or Chancellor is authorized to approve the use of the facility when such use serves the educational objectives of the University. It is an objective of the University to provide opportunities for University and broader communities to see and hear major leaders from throughout the state, nation, and world.

Speeches and debates by or on behalf of candidates for major state or national offices may be scheduled in University facilities under arrangements which allow reasonable opportunities for opposing candidates or points of view. It must be made clear that the University neither supports nor opposes the views stated by and/or the candidacy of such individuals.

UAPB University Use Policy

Physical spaces on the UAPB campus will be allocated in the best interests of the university in consultation with Facilities Management and the Division of Finance and Administration.

The STEM Building and Conference Center Use Policy

The STEM Building and Conference Center will house UAPB STEM academic programs. Space recommendations for the building use will be determined by the Vice Chancellor for Academic Affairs based on the greatest needs of the STEM academic units, the STEM Academy and the related needs of the university. The Dean of the School of Arts and Sciences will serve as the Building Manager. The building will be used throughout the day for traditional academic uses. The STEM Academy will be given priority on scheduling the Conference Center. However, the Conference Center will be available for scheduling for campus-wide use when it is not scheduled by the STEM Academy or one of the STEM academic units.

Biology Department offices will be relocated to the STEM Building. We anticipate that the relocation will commence in the 2015 Spring Semester in advance of the planned renovation of Kountz-Kyle Hall.

Classrooms, science labs and computer labs will be assigned by the respective STEM Departments in consultation with the Dean of the School of Arts and Sciences. STEM academic

departments and the STEM Academy program will have first rights to the Conference Room. However, the main meeting room and kitchen area will not be exclusively used by these units and programs. Like other rooms on campus, they will be available to be scheduled for faculty and staff use when they are not in use for university-endorsed STEM purposes. First rights do not imply exclusive rights or bumping rights for space that has been properly requested and approved.

Resource(s): Campus Memorandum

Approved by: Chancellor

Approval date: October 14, 2014

Custodian: Office of the Chancellor