

UAPB Enrollment Verification Request Form



Verification requests submitted using this form are normally completed within **1 – 2 business days.** Any verification not picked up within **THREE WEEKS** will be destroyed and a new verification form must be submitted (the 1 – 2 day waiting period also applies).

****COMPLETE TO ENSURE PROPER IDENTIFICATION AND HANDLING****

Student ID or Social Security Number _____ Date of Birth _____

Full Name (Last, First, Middle) _____

Former Name(s) Used _____ Phone Number (Area Code) _____

Current Address _____

Type of Verification:	<input type="checkbox"/> Enrollment	<input type="checkbox"/> Anticipated Graduation Date	<input type="checkbox"/> Academic Standing
	<input type="checkbox"/> Other _____		
Currently Enrolled:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
	If No, last semester attended: _____		
I am requesting Enrollment Verification for:	<input type="checkbox"/> Health Coverage	<input type="checkbox"/> Employment	<input type="checkbox"/> Government Agency <input type="checkbox"/> Other
	(Students requesting verifications for health coverage should include the subscriber's name) _____		

Student's Signature _____ Date _____

I authorize the University of Arkansas at Pine Bluff to release the above information per this request.

Please submit this form to:

**University of Arkansas to Pine Bluff
Academic Records
1200 N. University Dr. – Mail Slot 4983
Pine Bluff, Arkansas 71601
(870) 575-8487/Fax#: (870) 575-4608**

Please select applicable options: <input type="checkbox"/> Mailed <input type="checkbox"/> Pick Up <input type="checkbox"/> Fax (\$6.00 fee, check or money order)	
If mailing, submit EXACT ADDRESS where enrollment verification should be sent and if faxing, submit FAX NUMBER AND CONTACT PERSON to which enrollment verification should be sent:	
Name _____	Name _____
Address _____	Fax# _____
City, State, Zip _____	Please print legibly and submit copy of photo id for request not submitted in person.